



COSCAP Work Programme 2014

(Discussion Paper 4)

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14th Meeting of Steering Committee

Ulaanbaatar, Mongolia

18 to 20 June 2014





Work Programme 2014/15

- *Annual Work Plan*: CTA must prepare pursuant to the Institutionalization Framework and Administrative Procedures Manual (IFAPM)
- *Steering Committee Meeting* : CTA required to prepare Discussion Papers for review by the SC Meeting to support the establishment of programme priorities





Safety Team Meetings

- *CTA to facilitate and report to the Steering Committee*
 - *Safety Team Meetings:*
 - APRAST 4
 - NARAST 13 & 14





Technical Assistance

- COSCAP-NA to provide 3 missions to each State of in-country technical assistance. *This allotment may be altered depending on specific needs of the State.*
- States are requested to notify the CTA preferably 3 months in advance regarding the activities which COSCAP-NA is required to attend or assist with.





Training Planned 2014/15

- Seminars/Workshops/Courses for the year 2014 are listed at item 2.6 of DP4.
- Where appropriate, events will be planned in close cooperation with COSCAP-SEA, COSCAP-SA and ICAO Regional Office Bangkok.
- Proposed mission dates for 2014/15 have been provided at Appendix I of DP4.
- The Work Plan will be updated as/if required throughout the planning year in consultation with member States.





Training

- When possible, training courses will be conducted in more than one Member State subject to availability of resources and support from the funding agencies.
- In situations when there will not be a possibility of conducting more than one activity for the whole Region, the location will be selected taking into account the number of personnel to benefit.
- Member States may request training in areas which are not mentioned in the Work Plan.
- Requests for such training should be made to the COSCAP-NA office as early as possible and steps will be taken to provide such training depending on the availability of resources.

Note: Training will be posted on www.coscap-na.com





Summary Report by Activity Area* for COSCAP-NA

- **Purpose:**

- To better articulate, focus and define the COSCAP-NA Work Plan a Summary Report by Activity Area has been developed.
- It provides a concise, focused and relevant document against which programme progress based on priorities set by the SC and GASP safety initiatives can be measured on an ongoing basis and adjusted where necessary.
- Updated/adjusted and presented annually to the SC for review, comments and approval.

- *Reference Appendix II DP4





Summary Report by Activity Area for COSCAP-NA

The Summary Report by Activity Area focuses on the following:

- Effective Safety Oversight (e.g. Legislation, Regulation, SARPS, USOAP, LEI/EI, etc.)
- Safety Management (e.g. SSP, SMS,)
- Capacity Building (e.g. Training, Seminar, Workshop)
- Safety Enhancement (e.g. Safety team work, Implementation support)
- Administration
- Cooperation





Work Programme 2014/15 – DP4

Action of the Meeting

4 Recommendations

- 4.1 The COSCAP-NA Steering Committee is invited to review the proposed Work Plan and the Summary Report by Activity Area and take decisions on the priorities for 2014 - 2015.
- 4.2 Based on the decisions of the Steering Committee, the CTA is to finalize the Work Plan for 2014 – 2015, adjust the Summary Report and forward to Members for review, comment and confirmation as appropriate.

