

RECORD OF DECISIONS
14th Meeting of the Steering Committee
18-20 June 2014
Ulaanbaatar, Mongolia

SC1403 – Adoption of the Agenda

The Agenda of the Meeting was adopted (copy at Annex I).

SC1406 – COSCAP-NA Work Plan 2014-2015 – DP4

Upon completion of the review the Steering Committee:

ASC1406.1 Requested that the CTA add to the COSCAP-NA 2014-2015 Work Plan training in the areas of procedure design and airspace design for Mongolia (The CTA will work with the RSO/FPP in organizing this training) and seek out information (regulations/standards) and consider holding a workshop on Remotely Piloted Aircraft (RPA) for Members.

Action(s) Taken:

SC1407 – Contributions and Budget – DP5

ASC1407.1 Following the discussions arising from the presentation of DP5 the Steering Committee:

- 1 Approved the updated budget for 2014/2015.
- 2 Reminded Member States which have yet to do so to make their contributions for 2014.
- 3 Reminded Member States to make their contribution for 2015 prior to the end of 2014.
- 4 Encouraged donors and partners to continue their contributions to the Programme, in funds and in kind.

SC1408 – Resource Sharing – DP8

Following the discussions arising from the presentation of DP8 the Steering Committee approved the proposed revision to the COSCAP-NA IFAPM to address *Sharing of Expertise* between COSCAPs. The CTA is to make the necessary revisions to the IFAPM

Action(s) Taken:

SC1409 - COSCAP Alignment with the GASP Priorities and Targets & New Working Arrangements – DP9

Following the discussions arising from the presentation of DP9 the Steering Committee agreed that:

ASC1409.1 The CTA will work with the Members States to work through the details of the changes and if consensus is reached amend the necessary documentation to reflect the proposed changes.

ASC1409.2 CTA is to submit draft mission reports to the Members for review prior to submission to the Regional Office.

ASC1409.3 ICAO is to submit this paper (DP9) to the RASG APAC meeting in November in Hong Kong.

ASC1409.4 The Steering Committee supported the proposed training for the CTA (CBT) and workshop in Montreal planned for October 2014.

Action Taken:

SC1410 – Safety Team Reporting – DP3

ASC1410.1 Upon completion of the update the Steering Committee requested that the CTA update the COSCAP-NA NARAST as per Steering Committee approval. The CTA is to continue to review OPEN items with the respective members during regular missions.

Action(s) Taken:

SC1429 — Any Other Matters

No other matters were raised by members.

SC1430 — Venue and Date for the 15th Steering Committee Meeting

Date: May 13, 2015

Venue: China (Location to be determined by CAAC)

SC1431 — Adoption of Conclusions and Recommendations

The Meeting adopted the Conclusions and Recommendations as noted above.

COSCAP Cooperative Development of Operational Safety & Continuing Airworthiness Programme
North Asia



**14th Meeting of the Steering Committee
18 to 20 June 2014
Ulaanbaatar, Mongolia
Agenda**

Date	Time	AIN.	Subjects	Paper	Venue
18 June 2014	0900 - 0930	SC14 01	Inaugural Session Opening Remarks		Best Western 5 th Floor Soyombo 3 Room
	0930 - 0945	SC14 02	Self-Introduction by Participants		
	0945 - 1000	SC14 03	Adoption of Agenda		
	1000 - 1015		Group Photo		Chinggis Square
	1015 - 1045		Tea Break kindly arranged by the CAAM		Best Western 5 th Floor
	1045 - 1115	SC14 04	Review of Record of Discussions – 13 th Steering Committee Meeting Wayne Chapin	IP1	Best Western 5 th Floor
	1115 - 1200	SC14 05	COSCAP-NA Programme Progress Report Wayne Chapin	DP2	Soyombo 3 Room
	1200 - 1315		Lunch kindly arranged by the CAAM		Best Western 1st Floor
	1315 - 1345	SC14 06	COSCAP-NA Work Programme 2014-2015 Wayne Chapin	DP4	Best Western 5 th Floor
	1345 - 1415	SC14 07	Contributions and Budget - 2014-2015 Wayne Chapin	DP5	Soyombo 3 Room

	1415 - 1430	SC14 08	Resource Sharing Between COSCAPs Wayne Chapin	DP8	
	1430-1500	SC14 09	Presentation - COSCAP Alignment With The GASP Priorities And Targets & New Working Arrangements Mr. Yoshiki Imawaka ICAO Deputy Regional Director	DP9	
	1500 - 1530		Tea Break kindly arranged by CAAM		Best Western 5th Floor
	1530 - 1550	SC14 10	Regional Aviation Safety Team Reporting Wayne Chapin	DP3	
	1550 - 1620	SC14 11	Presentation – SMS Reporting Capt. Olivier ASPE Head of Flight Operations Support in Airbus China		Best Western 5th Floor
	1620-1650	SC14 12	State Safety Programme (SSP) and Safety Management Systems (SMS) Implementation - Update Wayne Chapin	DP6	Soyombo 3 Room
	1800		Welcome Banquet kindly arranged by the CAAM		Prime Grill Steak House 3rd Floor Best Western

	Time	SN.	Subjects	Paper	Venue
19 June 2013	0900 - 0930	SC14 13	Presentation - Contracting of Continuing Airworthiness Management Tasks Lu Xinming – Director Airworthiness Division, FSD CAAC		Best Western 5th Floor
	0930 - 1000	SC14 14	Presentation – Flight Data Analysis/Monitoring Capt. Pat Garrigan Boeing Safety Pilot – Beijing Office		Soyombo 3 Room
	1000 -1030		Tea Break kindly arranged by the CAAM		Best Western 5th Floor

1030 - 1100	SC14 15	Presentation - Introduction to Flight Standards Training Ms. Li Wei CAMIC		Best Western 5th Floor Soyombo 3 Room
1100 - 1130	SC14 16	ICAO USOAP/CMA Update Wayne Chapin	DP7	
1130 - 1200	SC14 17	Presentation - Transport Canada Major Initiatives Jean Soucy Transport Canada		
1200 - 1315		Lunch kindly arranged by the CAAM		Best Western 1st Floor
1315 - 1335	SC14 18	Update – Flight Procedures Programme Office Noppadol Pringvanich – Chief ICAO Regional Sub-Office	IP2	Best Western 5th Floor Soyombo 3 Room
1335 - 1400	SC14 19	Presentation - EASA Update Ms. Sylvette Chollet - EASA Representative in Beijing		
1400 - 1420	SC14 20	Presentation – Prevention and Handling of Loss of Communication Capt. Shao Bin Air China		
1420 - 1440	SC14 21	Presentation - IACO Updates Wayne Chapin		
1440 - 1500	SC14 22	Presentation - HNA Operational Risk Control System (HORCS) Yin Xiaowei - Hainan Airlines		
1500 - 1530		Tea Break kindly arranged by the CAAM		Best Western 5th Floor
1530 - 1600	SC14 23	Presentation - CAST Update Mr. James Fee FAA		Best Western 5th Floor

	1600 - 1620	SC14 24	Presentation – Aeronautical Information Management Collaboration Ms. Ariungerel Purev Director of Aeronautical Information Services (AIS), Air Navigation Service Administration, Civil Aviation Authority of Mongolia	IP3	Soyombo 3 Room
	1620 - 1640	SC14 25	Presentation – Foreign Air Operator Surveillance Kim Yool – Korean Office of Civil Aviation		
	1640-1700	SC14 26	Presentation - The Application of Risk Management in the Airlines Operational Control Mr. Jia Jianqing		
	1800		Dinner kindly organized by MIAT		Castle Restaurant

	Time	SN.	Subjects	Paper	Venue
20 June 2014	0900 - 0920	SC14 27	Presentation - New Air Navigation Technology Application in Civil Aviation of China Mr. Jia Jianqing		Best Western 5th Floor Soyombo 3 Room
	0920 - 0940	SC14 28	Presentation - CDFA Application in China Southern. Mr. Zhang Xiaohang - China Southern		
	0940 - 1000	SC14 29	Presentation - Unmanned Aircraft System Capt. Qi Gang – CAAC		
	1000 -1030		Tea Break kindly arranged by the CAAM		Best Western 5th Floor
	1030 - 1100	SC14 30	Any other matters		Best Western 5th Floor Soyombo 3 Room
	1100 - 1115	SC14 31	Venue and date for 15 th Steering Committee Meeting		
	1115 - 1145	SC14 32	Adoption of Conclusions and Recommendations		

	1145 - 1200	SC14 33	Closing of the Meeting		
	1200 - 1315		Lunch and cultural event kindly arranged by Hunnu Air		Chinggisiin khuree