



18th STEERING COMMITTEE MEETING
Discussion Paper 11
POLICY ON TRAINING
(Presented by Wayne Chapin)

SUMMARY

The purpose of this paper is to seek Member input in establishing a COSCAP-NA policy regarding the selection of locations for the delivery of courses, workshops, seminars, etc. requested and funded by COSCAP-NA Members and/or with the support of safety donors.

1. INTRODUCTION

1.1 COSCAP-NA Members develop an annual Work Plan based on their needs, issues and concerns and in consideration of external priorities and requirements of ICAO.

1.2 The coordination and delivery of the Work Plan is the responsibility of the Chief Technical Advisor (CTA). There are options available to the CTA in terms of delivery mechanisms. These mechanisms range from materials developed by the CTA to the contracting of international experts to the sharing of human resources within the COSCAP-NA Membership community.

1.3 Funding for the training comes from either the core budget of the COSCAP-NA programme or from programme donors of which Airbus and Boeing are major.

1.4 The current Phase IV Programme Document contains the following excerpts:

“7.5 Training Programmes

The Steering Committee has assigned a high priority to the training of Inspectors. **Where numbers warrant, training programmes can be provided in all Members. More often however, training will be provided at one or two central locations in the region. While COSCAP-NA will provide a large majority of the training, in many cases donors will provide additional training programmes at no cost to the Programme.** Where the number of Member inspectors is not large, service providers will also be invited to send participants to the training programmes. ...” *(Note: emphasis added)*

1.9 Clearly the intent of the COSCAP-NA Programme is to provide training as close to Member’s as possible whether it be in country or in a centralized location in order to reach the biggest audience for the funds spent.

2. DISCUSSION

2.1 After discussions at the 2nd meeting of the COSCAP-NA Member Coordinators, participants requested that the CTA prepare a Discussion Paper for the 18th Steering Committee Meeting for the purpose of seeking discussion on the following policy proposal:

In a scenario where training has been requested by a Member of COSCAP-NA and the training is funded out of the core budget of the COSCAP-NA programme, the training will be delivered in a location selected by the requesting Member. In addition, the training will be open to all COSCAP-NA Members with restrictions on the number of out-of-country participants as determined by the host based on venue limitations.

In a scenario where the training is requested by COSCAP-NA Members and funded out of the programme core budget, an agreed to centralized location with preference given to the ICAO Regional Sub-Office in Beijing as a venue and the training restricted to COSCAP-NA Members only.

In a scenario where the training is requested by COSCAP-NA Members and funded by donors, an agreed to centralized location with preference given to the ICAO Regional Sub-Office in Beijing as a location and the training open to all APAC COSCAP Members.

In a scenario where the training is requested by APAC COSCAP Members and funded by donor organizations, an agreed to centralized location with preference being given to the ICAO Regional Office in Bangkok.

3. ACTION BY THE MEETING

- (1) Review the proposed policy and make changes as necessary for consideration and comment by the Steering Committee Members.
- (2) Approve the proposed policy statement as revised for inclusion in the Institutional Framework and Administrative Procedures Manual (IFAPM).